



Eco-Industrial Hub:
1566 Howard Street
San Francisco, CA 94103
(415) 252-1177

Eco-Model Home:
728 Cole Street
San Francisco, CA 94117
(415) 242-6041

Office Headquarters:
MatterOfTrust.org
99 Saint Germain Ave
San Francisco, CA 94114

matteroffrust.org

team@matteroffrust.org

Matter of Trust Eco-Hub Gift Shop / Online Store Consignment Agreement

Consignor Name _____ Consignor EA ID _____

Address _____

City _____ State _____ Zip Code _____

Phone # _____ Email _____

Terms:

- All items should be clean
- A written description and photos provided
- Items must meet at least 2 of our product requirements listed below:
 1. Organic or Natural
 2. Handmade
 3. Produced or Owned Locally
 4. Small Business
 5. Supports a Charity
 6. Recycled Materials
- All parts must accompany items and electronic/electrical equipment must be in working order
- Item can remain on the floor for up to 90 days. It is your responsibility to pick up prior to this time or make arrangements with the store. Additional days can be made by mutual agreement.
- Matter of Trust (MOFT) will only pay on sold items.

Pricing:

Pricing established by MOFT and Consignor. Occasionally items may be placed "on sale" to promote sales. Consignor will be notified for approval to discount an item or put it on sale.

Communications:

We use email as a primary method of communication. If you do not use email, please call us if you require any information. We do not guarantee the delivery of email, but we will do our best to keep you informed.

Payment:

Accounts are paid on the agreed time, last day of the month. Consignors will receive _____ % of the sale price of each item sold. Store recommended split 70% Consignee / 30% MOFT

Transportation:

If you require pickup on any item, a fee may be required to cover costs.

Consignment Agreement Items

Item & Amount	Cost	Notes/EA Gift #

Matter of Trust, its principals, agents, and / or employees are not responsible for lost, stolen, or damaged items, loss from fire, natural disaster or ANY OTHER REASON WHATSOEVER. There will be no payment or concessions made if any of the above situations occur.

I have read and agree to the conditions of this agreement.

Consignor's Signature _____

Printed Name _____ Date _____

Matter of Trust Staff Member Signature _____

Printed Name _____ Date _____